

# Lake Jane Lifeguard Job Description

The Lake Jane Pool Committee is looking for lifeguards who will create a safe and positive atmosphere that welcomes and respects all Lake Jane Members and their guests while maintaining safe swimming conditions in the pool, deck and surrounding areas.

## Essential Functions

1. Maintains active surveillance of the Pool area.
2. Knows and reviews all emergency procedures and responds to emergency situations immediately.
3. Responds to challenges with possible solutions in a timely manner.
4. Knows, understands and consistently applies safety rules, policies and guidelines for the pool.
5. Remains calm and objective when under pressure or when challenged by others.
6. Check the pool for hazardous conditions when arriving and monitor throughout the shift.
7. Performs chemical testing when not guarding, as required and takes appropriate action.
8. Supervises pool hut workers and helps to ensure that the pool and facilities are being maintained throughout their shift.
9. Completes incident and accident reports as necessary
10. Communicates effectively with the Pool Committee and Facility Manager.
11. Checks in members and their guests (verifying membership)
12. Friendly guest interaction in person and over the phone.
13. Responsible and accurate use of the cash register and cash handling
14. Cleans, sanitizes and organizes the pool hut area and does routine checks of cleanliness of pool deck, tables, and pool toys.
15. Maintains and cleans bathroom facilities, including toilets, sinks, benches, and floors. Floors should also be monitored for standing water and squeegeed as needed.
16. Completes all checklist duties as assigned
17. Responsible for the cash drawer and deposits at the end of shift.
18. Responsible for cleanliness of facilities. Cleans and stocks facilities as needed and at the end of shift.
19. Ensures that all swimmers have an emergency card on file
20. Locks up and securs facilities at the end of shift.
21. Other duties as assigned.

## Leadership Competencies

-Inclusion

- Critical Thinking and Decision Making
- Emotional Maturity
- Ensuring employee and facility rules are followed

### **Qualifications**

- Minimum age of 16
- American Red Cross Lifeguard Certified (or equivalent)
- Ability to maintain certification-level physical and mental readiness.
- Must be able to demonstrate lifeguard skills at all times.
- Must be able to attend mandatory training dates.

### **WORK Environment & Physical Demands**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- Physically perform all skills required of a lifeguard.
- Hear noises and distress signals in the aquatic environment, including in the water and anywhere around the zone of responsibility.
- Remain alert with no lapses of consciousness.
- See and observe all sections of an assigned zone or area of responsibility.
- Ability to pass a swim competency test.

Job Type: Part-time

Pay: \$16.50-16.75 per hour

15-40 hours per week