



## 3/18/2021 Meeting Minutes

Trustees Present: Fred Wells, Laurie Albrecht (Treasurer), Gloria Brain (Secretary), Mady Burgstahler, Jeff Gubbe, Shawnta Mulligan, Anna Loudenbeck and ~~Sandra Teter~~

Others Present: Anne-Marie Davidson (President), Ashley DeGraffenreid (Vice-President), Jeff Brain (Facility Manager) and Melissa Gubbe (Assistant Treasurer and Executive Secretary)

Guests Present: Sharon Wells

Call to Order: President Anne-Marie Davidson called the meeting to order at 7:00pm.

This board meeting was done via Zoom.

Good of the Order: None

Old Business: None

New Business: None

Facilities Manager: Report for February 2021:

The abandoned bike was disposed of to the police.

A member called me about two sleeping bags found in the park. Concerned about after dark unauthorized camping. No really much sign of camping. An email was sent to the members asking for the sleeping bags to be claiming along with a reminder of the no camping rule. No one claimed them, so the bags were disposed of.

The dog area gate received some lubrication.

The gate timers were reset for daylight saving time.

Have been working in procuring bids for the park and islands maintenance contract.

The lake level today is at .72" above the gate. This is a bit low. Typically, at this time of year it should be 2" to 3" above the gate. Hopefully we'll receive more rain before May when the evaporation begins in earnest. On May 1, 2" above the gate is a nice water level going into summer.

Secretary:

- Meeting minutes from 2-18-2021. **MSC** to approve.
- UpTekk recycling event moved to the Fall, date to be determined. **INFO**
- Deck for Prater approved by the Architectural Committee. **INFO**
- Melissa will call parent and discuss options and work with FM to see what would be a good fit for volunteer. **ONGOING**
- Discuss amending General Rules & Regs. #11 (Current rule):

A member in good standing may assign his or her facility privileges to tenants. Only tenants living full-time in the household may use the facilities (thus no spouse, children, grandchildren, grandparents, or parents who live in a separate dwelling). During such time, the member (tract owner) is no longer allowed use of the facilities (unless they are living on another tract). Minimum amount of time LJE member can assign privileges to renter is 6 months. If you are a member that would like to assign your facility privileges to a tenant, please refer to Lake Jane Estates' website at [www.lakejane.org](http://www.lakejane.org) for further instructions.

Suggested change:

A member in good standing may assign his or her facility privileges to a renter. The minimum amount of time a LJE member can assign privileges to a renter is 6 months. During the period that the member has assigned their facility privileges to their renter, the member (tract owner) may no longer use Lake Jane Estates facilities (unless the member resides on another LJE tract).

When an assignment occurs, only the renters who live on the premises full-time have facility privileges. Those facility privileges do not extend to the relatives of the renter like they do for a member. Therefore, anyone (spouses, children, grandchildren, grandparents, parents, etc.) who does not reside with the renter at the property within LJE, is not entitled to facility privileges.

If you are a member that would like to assign your facility privileges to a renter, please refer to Lake Jane Estates' website at [www.lakejane.org](http://www.lakejane.org) for further instructions. **MSC** to approve above changes.

- Newsletter articles due by April 12<sup>th</sup>, to Melissa. **INFO**
- Updating the Park Reservation form to include current Covid-19 rule. **MSC** to approve.

Treasurer:

- Financial Reports for: February 2021. **MSC** to approve.
- Budgets are due by April 15<sup>th</sup>, to Melissa. **INFO**
- Board needs to approve Lawn Contract at April board meeting. **INFO**
- Large payoff of member that owed dues since 2012. **INFO**
- Federal HOA tax return has been filed. **INFO**

Vice President:

- No report.

President:

- No report.

Pool:

- Pool opening, moved to April meeting. **ONGOING**

Park:

- Process of landscape contract review: Bids are being reviewed and will be given to the board on April 1<sup>st</sup>, to review. **ONGOING**

Lake:

- Lake will transfer \$800.00 of their R&M budget to the Park's R&M budget. **INFO**

Meeting adjourned at 7:51pm, by President Anne-Marie Davidson.

Respectfully submitted by Melissa Gubbe.