



1/21/2021 Meeting Minutes

Trustees Present: Fred Wells, Laurie Albrecht (Treasurer) , Gloria Brain (Secretary), Mady Burgstahler, Jeff Gubbe, Shawnta Mulligan, Anna Loudenbeck and Sandra Teter

Others Present: Anne-Marie Davidson (President), Ashley DeGraffenreid (Vice-President), Jeff Brain (Facility Manager) and Melissa Gubbe (Assistant Treasurer and Executive Secretary)

Guests Present:

Call to Order: President Anne-Marie Davidson called the meeting to order at 7:03pm.

This board meeting was done via Zoom.

Good of the Order: None

Old Business:

- Review & revise Reserve Acct. section 5.2.1.3, about minimum balance in BPM. **ONGOING**

New Business:

Facilities Manager: Report for Nov., Dec. 2020 and Jan. 2021:

- The well pump for the lake was turned off
- The gate timers were reset for standard time.
- The toilet padlocks were replaced to facilitate freezing weather operation.
- The lake outlet gate was opened 2", twice to drain excess water. Today the lake is at 2.88" over the top of the gate. Normal for this time of year.

Secretary:

- Meeting minutes from 10-15-2020. **MSC** to approve.
- New tree rule for Rules & Regs. (Lake rule #9): Any property owner that has a tree fall from their property into the lake are responsible for removal and cleanup cost, within 60 days. **MSC** to approve.
- Discuss ADU's Architectural Committee review/approval standards. **INFO**
- Discuss adding ADU (accessory dwelling unit) rule in General Rules & Regs. **ONGOING**
- Mercer's building application was approved by the Architectural Committee. **INFO**
- Performance Appraisals completed for Jeff and Melissa. **INFO**
- Next newsletter going out in April. Articles need to be prepared. **INFO**

Treasurer:

- Financial Reports for: Oct., Nov., and Dec. 2020. **MSC** to approve, as corrected.
- Six liens were placed for 1 year past due. **INFO**
- Bonuses for Facility Mgr., Assist. Treasure and Assist. Secretary, paid per schedule. **INFO**
- Budgets are due at April meeting. **INFO**
- Need to get 3 bids for lawn contracts, due by the end of March. **INFO**

Vice President:

- No report.

President:

- No report.

Pool:

- Pool phone line acting up again. Found short in line from road to pool house. Repaired. **INFO**
- Set up Pool meeting for March, discussing how to run the pool this summer. **INFO**

Park:

- No report.

Lake:

- Fish plants are being scheduled. **INFO**

Meeting adjourned at 8:23pm, by President Anne-Marie Davidson.

Respectfully submitted by Melissa Gubbe.