



3/14/2019 Meeting Minutes

Trustees Present: Lenore Faulk, Fred Wells, ~~Laurie Albrecht~~, Kelly McClimans, ~~Gloria Brain~~, Mady Burgstahler, Jeff Gubbe, Wendy Miller and ~~Michael Farmer~~

Others Present: Anne-Marie Davidson, Jessica Olives, ~~Jeff Brain~~ and Melissa Gubbe

Guests Present:

Call to Order: President Anne-Marie Davidson called the meeting to order at 7:00 pm.

Good of the Order:

Old Business:

Pool:

Tasks:

Park:

Tasks:

Lake:

Tasks:

Vice President:

Tasks:

President:

- Tasks: Performance Appraisals for FM and Assist Secretary/Treasurer are due. **CLOSED**

Secretary:

Tasks:

Treasurer:

Tasks:

Facilities Manager:

Tasks:

New Business:

Facilities Manager Report for January and February:

- The light bulbs in the picnic shelter were changed.
- The off-leash area officially opened.
- Some vandalism to the three cedar trees on the off-leash area was cleaned up.
- The timers on the gates were reset for the March-October hours. Closing at 10pm in the upper park, dusk in the lower park and boat launch. The timers were also reset for daylight savings time.
- Several trespassers were kicked out of the lower park.

Secretary:

- Meeting minutes from 1-21-2019. **MSC** to approve.
- Newsletter Articles are due. **INFO**
- All Board positions expire in July. Membership will be notified in the next two newsletters. **INFO**
- Architectural Committee approved the Olsen shed at 6716 193rd. **INFO**

Treasurer:

- Financial Report for January and February 2019. **MSC** to approve.
- Budgets are due for the 2020-2021 fiscal year. **INFO**

Vice President:

- No report.

President:

- No report.

Pool:

- Raising all Pool rates this summer. **INFO**
- Pool opens 6/22. Week of 6/24, pool will be open from 3 to 8 pm. **INFO**

Park:

- No report.

Lake:

- City of Bonney Lake is amending their BLMC Wetlands 16.22 code. We will need to keep informed of their final decision. There may be a fee/permit for maintaining the Islands. Melissa will send our CCR's to Mary Reinbold, so she can review our rules to be apart of the discussion. **INFO/DONE**

Meeting was adjourned at 7:25 and moved to Executive Session.

Executive Session:

To discuss incentive bonuses and a yearly increase for each position: Facilities Manager, Assist. Secretary and Assist. Treasurer:

Current: Facilities Manager is \$21.31/ hour, Assist. Treasurer is \$1082/month and Assist. Secretary is \$387/month. Last year there was a 3% increase for all positions.

Incentive bonuses like we give to the pool /park employees yearly for the Facilities Manager, Assist. Secretary and Assist. Treasurer?

1st Motion: We will automatically adjust the Asst. Treasurer, Asst. Secretary and Facility Manager by the federal cost of living increase each year. This year (2019) it will be at 2.8%. Current new rate is: FM: \$ 21.91/hr., Asst. Sect.: \$397.84/mo., and Asst. Treasurer.: \$1,112.30/mo., effective 7/1/19. Melissa will update the Board Policy Manual to reflect these changes. **MSC** to approve.

2nd Motion: For all three positions mentioned above, we will give them a 2% bonus in December 2019, based off their fiscal year end salary from July 1, 2018 to June 30, 2019. **MSC** to approve.

Future Item: Develop Salary Ranges for all three positions.

Meeting was adjourned by President Anne-Marie Davidson at 7:35 pm.

Respectfully submitted by Melissa Gubbe.