



## 9/21/2017 Meeting Minutes

Trustees Present: Lenore Faulk, Fred Wells, Laurie Albrecht, ~~Todd Offner~~, Kelly McClimans, Gloria Brain, Mady Burgstahler and Michael Farmer

Others Present: Anne- Marie Davidson, Jeff Brain and Melissa Gubbe

Guests Present: Jessica Olives

Call to Order: President Anne-Marie Davidson called the meeting to order at 7:01 pm.

Good of the Order: Election of Officers, 3 Trustee positions and Architectural Committee:

**President:** Anne-Marie Davidson was nominated by Laurie Albrecht. Motion was seconded. **MSC** to approve.

**Vice-President:** Jessica Olives was nominated by Laurie Albrecht. Motion was seconded. **MSC** to approve.

**Treasurer:** Laurie Albrecht was nominated by Kelly McClimans. Motion was seconded. **MSC** to approve.

**Secretary:** Gloria Brain was nominated by Lenore Faulk. Motion was seconded. **MSC** to approve.

**Trustee (Pool):** Mady Burgstahler was nominated by Laurie Albrecht. Motion was seconded. **MSC** to approve.

**Trustee (Pool):** Jessica Olives was nominated by Laurie Albrecht. Motion was seconded. **MSC** to approve.

**Trustee (Pool):** Gloria Brain was nominated by Lenore Faulk. Motion was seconded. **MSC** to approve.

**Architectural Committee:** Jeff Brain and Keith Arionus were nominated by Michael Farmer. Motion was seconded. **MSC** to approve.

All positions are for 1 year.

### Old Business:

Pool:

Tasks:

Park:

Tasks:

Lake:

Tasks:

Vice President:

Tasks: N/A

President:

Tasks:

Secretary:

Tasks:

Treasurer:

Tasks: N/A

Facilities Manager:

Task: N/A

## New Business:

Facilities Manager:

- Report for July and August 2017:

Secured the bid for the automation of the lower park gate, and got the project underway. Looking at the second week of October for completion.

Constructed 4 additional A frame sign boards to replace worn out and damaged sign boards. Insure an adequate supply during multiple event times.

Mended the basketball nets.

Researched storage sheds.

Purchased and picked up a used aluminum boat to replace stolen one. Painted "LAKE JANE" on the boat.

Cleaned up some vandalism at the pool. One garbage can and two lids were tossed over the fence and into the pool. Garbage can lids were repaired.

Repaired some lower park vandalism by securing to the ground a log in the upper rain garden used to capture storm water into the rain garden.

Secretary:

- Meeting minutes from 7-20-2017. **MSC** to approve.
- Annual Meeting Notes. **INFO**
- Architectural Committee has approved the garage plans for the Watanabe's. **INFO**
- Annual Affirmation Statement: Will review and make changes at the October meeting. **ONGOING**
- Performance Appraisals for the Assistant Treasurer/Assistant Secretary and Facility Manager are due in October. **ONGOING**

Treasurer:

- Financial Reports for July and August 2017. **MSC** to approve.
- Credit Card processing: Discussed options. Moved to October meeting. Melissa will look into PayPal and Square. **ONGOING**

Vice President:

President:

- UpTeKK Recycling Event: Saturday, Sept. 23<sup>rd</sup>. 10 to 1, upper park, off of 188<sup>th</sup>. **INFO**
- Clubhouse discussion moved to October meeting. **ONGOING**
- Letter to Mr. Proby is almost finished. Will be contacting him to discuss the details. **ONGOING**

Pool:

- Lesson/Lifeguard Coordinator: Motion made to create this position for the Summer of 2018. Salary will be \$15.00/hour, not to exceed a budgeted amount of \$3,500.00. Will oversee the lifeguards and swim lessons. **MSC** to approve.
- Mandi Farmer has resigned from the Pool Committee. **INFO**
- Remodeling of the pool hut/bathrooms: Mady has collected three bids for upgrading the pool bathrooms and hut. Work to be done is as follows: New toilets, sinks, showers, tile floors, lockers, finishing the walls in the hut and all finishes. Budget is set at \$22,000.00. Budget is to come from the master savings account. Job will be done in November, taking 10 to 15 days. **MSC** to approve.
- Painting of the pool building – outside only: Moved to October meeting. **ONGOING**

Park:

- No report.

Lake:

- Had a weed treatment. **INFO**
- Lake level is down 15 inches. **INFO**

Meeting was adjourned by President Anne-Marie Davidson at 8:25 pm.

Respectfully submitted by Melissa Gubbe.