



**Lake Jane Estates Meeting Minutes  
April 15, 2010**

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| <b>Trustees Present:</b> | Jeff Brain, <del>Mady BURGSTALLER</del> , <del>Lenore Faulk</del> , Theresia McClimans, Yvonne Snell, Anne-Marie Davidson, <del>Victoria Troisi</del> , Thomas Williams, Jill Caruth-Lauch |
| <b>Others Present:</b>   | Mark Snell, Melissa Gubbe, Bob Garrison, Mandi Farmer  |
| <b>Guests Present:</b>   | Keith Arionus  |

**Call to Order:** President Mark Snell called the meeting to order at 7:06 pm.

## **Good of the Order**

## **Old Business**

### **Pool:**

Tasks:

- Bob (2/25) – Vandalism in boy’s bathroom. Shower handle is not working and shower head is missing. Bob - Everything has been repaired except for a pipe that was likely damaged by a freeze. Bids are being obtained for fixing the pipe. Mark noted it would be a good idea to wrap it if the wall ends up torn apart. Bob noted Mike will need the water in May for the pool so it needs to be fixed soon. This may mostly be due to freezing damage as opposed to vandalism.

### **Park:**

Tasks:

- Bob (7/16) - Replace directional sign on the corner of 188<sup>th</sup> and 68th. Bob will inform Connor we are not a 501 C 3. Connor never got back to him after Bob informed him that we are a nonprofit, but not a 501 C 3.
- Jeff – Upgrade ball field baseball diamond. When ready, the Park Committee will give Bob the go ahead. Accumulating funds to do this. Will remove off the agenda until the Park Committee submits it again.
- Jeff (3/19) – Upgrade big toy. Will remove off the agenda until the Park Committee notifies us that it has been completed.
- Jeff (3/19) - Draft up rules (by spring) for teams reserving the ball field and create a liability waiver form. Mandi submitted a draft of the Park Reservation Form to the Park Committee.
- Bob (9/10) - Anchor sani-can to the pad. Will be delivered the end of April and the dumpster will be delivered in May.

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- Bob (3/25) – Fix bumps from donuts in lower parking lot. Saturday he will be working with tractor guy by scraping the launch area and lower parking lot (adding new rock). Will also spread rock we had delivered last fall. Will hopefully flatten the upper parking tire marks too.

## Lake:

### Tasks:

- Bob (8/20) – Conduct float line repairs in May. Entire float line and cable needs to be replaced.
- Bob (2/25) – Have tractor guy scrape the launch and beach areas, remove the weeds to a location in the tree area in upper park, and bring in a load of rock for the launch area. This will take place on Saturday.
- Bob (1/14) – Cut up and haul away Lake Jane float between Jeff and Lenore's homes during pool season. Estimated dump fees are \$300.00. The Lake Committee will discuss when they want it removed. At this time, Bob's task is to move the float away from Jeff and Lenore's homes over to the boat launch area.

## Vice President:

- Jeff - Jensen lawsuit. The trial is currently in progress.

### Tasks:

## President:

### Tasks:

## Secretary:

- Mandi – Next Newsletter (Start in April, mail late May). Everyone should have their entries to Mandi by the end of April.
  - President's Report
  - Pool Report
  - Lake Report - **Submitted**
    - Fish plant done
  - Park Report - **Submitted**
  - Bob's Corner
  - Rules & Regs
  - Budget
  - Fishing Derby information – **Submitted**

Mark is not available to weigh the fish on the suggested date of 6/19. It was agreed to change the date to the 26<sup>th</sup> of June instead.

### Tasks:

- Mandi – Ensure meeting minutes from 1/14/2010 get posted on website. **DONE**

## **Treasurer:**

### Tasks:

- Melissa (2/25) – Updating of short plat documents. It was agreed to discuss these at the next meeting. Mandi will re-email the documents to the Board right away and again with the next meeting reminder.
  - Procedure for Short Plat Application
  - Consideration Letter (include a non-transferable expiration date?)
  - Short Plat Application Neighbor Notification
  - Short Plat Application Guidelines

## **New Business**

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### **Facilities Manager:**

- Bob – Via email, more vandalism in the park:
  - Tennis court net cable cut – spliced in order to repair it
  - BB nets ripped down - have been replaced
  - Tire tracks in parking lots, both upper and lower - tractor work to be performed Saturday
  - Swings dislodged from chains - all back together

### **Secretary:**

- Mandi - Meeting minutes from 02/25/2010 passed out for Board to review and previously submitted by email. Anne-Marie moved and Jeff seconded to accept minutes as amended. Motion carried. Mandi will ensure they are posted on the website.
- Mandi - Meeting notes from 03/25/2010 passed out for Board to review and previously submitted by email. Since these are notes and not minutes, they will NOT be posted on the website as previously decided. Jeff moved and Thomas seconded to accept notes as amended. Motion carried.
- Thomas – Can't read the Word documents. It was requested that Mandi submit all documents as both Word 97 and PDF moving forward.
- Keith – Recommended we post our agenda on the website so the community can see it. Mandi noted that some items are not vetted yet and might not be appropriate. Melissa recommended we post a synopsis. Mandi noted that many agenda items don't come her way until just before the meeting. Jeff moved and Anne-Marie seconded that we post on the website a synopsis of the upcoming agenda. Motion carried. Yvonne moved and Jeff seconded that the President review the synopsis before it is posted. Motion carried.

### **Treasurer:**

- Melissa - Financial reports for both February and March passed out for Board to review and previously submitted by email. Jeff moved and Anne-Marie seconded to accept the February report. Motion carried. Yvonne moved and Jeff seconded to accept the March report. Motion carried.
- Jeff - asked about the pest control line item for the pool. Melissa noted it is to keep carpenter ants out of the building and all bugs away from the hut. Mark asked that this be on the agenda for next month. Yvonne will coordinate with Bob and the pest company to determine the necessity of this cost, as Bob has been spraying as well.
- Melissa – Needs budgets from each committee submitted to her by the end of April. Include where you want money to come out of for the derby. Mandi reminded everyone that budget meetings are scheduled for May 6<sup>th</sup> and June 3<sup>rd</sup>.

## **Vice President:**

## **President:**

### **Pool:**

- Yvonne – Some pipes are leaking in the pump room. She discussed this with Aqua Care in order to find out what the problem is. She asked Bob to work with Aqua Care.
- Yvonne – Continuing to get applications for lifeguards and pool hut workers. May not need to advertise this year.
- Jeff – Asked if Bob has a written checklist for winterizing the pool. Yvonne doesn't believe we have one. Jeff recommends we ask Bob to create one. Mark and Jeff volunteered to help Yvonne finalize the list.

### **Park:**

- Theresia – Fishing Derby. The budget can handle an \$800 half fish plant for the budget if they take it from other line items. There is a \$50 fee for each plant. We normally plant twice; a continued fishing derby would be a third plant. Not this year, but in years to come, she suggests we change the timing of our plants to save \$50. Jeff noted Trout Lodge, who supplies our fish, recommended the months we currently plant because it is the best time for fish to survive. Jeff suggests we continue to have ½ a plant for the fishing derby for the sake of having more fish caught at the derby and just pay the extra \$50. He further recommends a full plant in the spring and ½ a plant in the fall. The closer they are dropped to the date of the derby, the better. Jeff moved and Yvonne seconded to approve the additional fish plant. Motion carried. Theresia recommends we look at last year's cost of the prizes and BBQ and plan accordingly. Melissa suggests we make a separate line item to cover the derby so that all groups can pitch in. Jill moved and Anne-Marie seconded a motion that we set aside funds from each area. Motion carried.
- Keith – Gate was still open after hours, about a month ago. It was vandalized and was not working, per Melissa. Bob told her he was getting it fixed.

### **Lake:**

- Lenore – Updated Lake Committee Responsibilities document. Jill moved and Theresia seconded to accept the new version of the Lake Committee Responsibilities document. Motion carried.
- Yvonne/Mark - The Rules and Regulations document states you can have only two guests when fishing. Jeff moved and Anne-Marie seconded we eliminate from the Rules and Regulations number 2.b. under Lake "Limit of two guests per membership." Motion carried.
- Jeff – Noticed three people urinating on the beach. Spoke with them and got a name and address of the boy who claimed to live in the neighborhood. Spoke with owners at the address the boy gave and they said they would take care of it. Jeff suggests we get the sanican down there earlier, especially since we get increased people down there with the fish plant. The Park Committee will address this.
- Yvonne – Had a phone call from a homeowner near the end of lake. They observed a truck loading a boat into the lake. Her husband confronted them and they were not owners and had a bunch of fish. It was a bluish-green flat bottomed boat. Mark plans to put something in the newsletter about this.
- Jeff – There was a complaint about neighbor kids leaving out trash on the island.
- Keith – We discussed adding a short platting expiration date at the last meeting. What is the status of this? Mark confirmed this is part of the short plat documents we will discuss next month.

President Mark Snell adjourned the meeting at 8:41 pm.

Respectfully submitted by Mandi Farmer